



# EC950 Horizon OPERATING AND PROGRAMMING INSTRUCTIONS

FUNCTION	MODE			KEY SEQUENCE	STEP 1	STEP 2	STEP 3	NOTES
	PUBLIC	PRIVATE	MULTI-USER					
<b>MASTER CODE FUNCTIONS - FOR STEPS 1-3 PLEASE ENTER THE RELEVANT NUMBERS IN THE SEQUENCE SHOWN BELOW (EG. STEP1STEP2STEP3)</b>								
CHANGE MASTER CODE	✓	✓	✓	[logo] [Old Master Code]	01	[New Master Code]	[New Master Code]	MASTER CODE IS EIGHT DIGITS
SET / CHANGE SUB-MASTER CODE	✓	✓	✓	[logo] [Master Code]	03	[New Sub-Master Code]		SUB-MASTER CODE IS SIX DIGITS
DELETE SUB-MASTER CODE	✓	✓	✓	[logo] [Master Code]	07			DELETES SUB-MASTER CODE
SET / CHANGE TECHNICIAN CODE	✓			[logo] [Master Code]	10	[New Technician Code]		TECHNICIAN CODE IS SIX DIGITS
DELETE TECHNICIAN MODE	✓			[logo] [Master Code]	11			DELETES TECHNICIAN CODE
CHANGE USER CODE		✓		[logo] [Master Code]	02	[New User Code]		USER CODE IS FOUR OR SIX DIGITS
SET SINGLE USER PRIVATE MODE - FOUR DIGIT CODE	✓		✓	[logo] [Master Code]	09	[New Four Digit User Code]		SETS LOCK INTO FOUR DIGIT PRIVATE MODE - SINGLE USER ACCESS
SET MULTI-USER PRIVATE MODE (SIX DIGIT CODES)	✓	✓		[logo] [Master Code]				SETS LOCK INTO MULTI-USER MODE - NO USERS ARE ACTIVE INITIALLY
SET PUBLIC MODE - FOUR DIGIT CODE		✓	✓	[logo] [Master Code]	08			SETS LOCK INTO FOUR DIGIT PUBLIC MODE
SET AUDIBLE BUTTONS ON	✓	✓	✓	[logo] [Master Code]	12			LOCK WILL BEEP ON EACH BUTTON PRESS
SET AUDIBLE BUTTONS OFF	✓	✓	✓	[logo] [Master Code]	13			LOCK WILL OPERATE SILENTLY
SET UNSUCCESSFUL CODE LOCKOUT ON	✓	✓	✓	[logo] [Master Code]	24			KEYPAD IS DISABLED FOR A SHORT TIME FOLLOWING FIVE INCORRECT ENTRY ATTEMPTS
SET UNSUCCESSFUL CODE LOCKOUT OFF	✓	✓	✓	[logo] [Master Code]	25			KEYPAD DISABLE IS TURNED OFF
SET TIMER AUTO-UNLOCK ON & SET TIME	✓			[logo] [Master Code]	16	[3 Digit Time Code]		AUTOMATICALLY OPENS LOCK AFTER SET TIME PERIOD. SEE NOTES ON TIMERS BELOW.
SET TIMER AUTO-UNLOCK OFF	✓			[logo] [Master Code]	17			UNIT WILL NO LONGER OPEN AUTOMATICALLY
SET AUTO-TIMED CODE CANCEL ON & SET TIME	✓			[logo] [Master Code]	26	[3 Digit Time Code]		DISABLES USER CODE AFTER SET TIME PERIOD. SEE NOTES ON TIMERS BELOW.
SET AUTO-TIMED CODE CANCEL OFF	✓			[logo] [Master Code]	27			UNIT WILL NO LONGER CANCEL USER CODE
SET RAS MODE	✓	✓	✓	[logo] [Master Code]	20	[Serial Number]		REMOTE ALLOCATION SYSTEM - CAN ONLY BE USED WITH ONLINE SOFTWARE
SET SINGLE USE RAS MODE	✓	✓	✓	[logo] [Master Code]	22	[Serial Number]		REMOTE ALLOCATION SYSTEM - CAN ONLY BE USED WITH ONLINE SOFTWARE
OPEN LOCK AND DELETE USER CODE	✓			[Master Code]				MASTER CODE IS EIGHT DIGITS
OPEN LOCK		✓	✓	[Master Code]				MASTER CODE IS EIGHT DIGITS
CLOSE LOCK		✓	✓					PUSH HANDLE BACK INTO UNIT
<b>SUB-MASTER CODE FUNCTIONS</b>								
CHANGE SUB-MASTER CODE	✓	✓	✓	[logo] [Sub-Master Code]	03	[New Sub-Master Code]	[New Sub-Master Code]	SUB-MASTER CODE IS SIX DIGITS
CHANGE USER CODE		✓		[logo] [Sub-Master Code]	02	[New User Code]		USER CODE IS FOUR DIGITS
OPEN LOCK AND DELETE USER CODE	✓			[Sub-Master Code]				SUB-MASTER CODE IS SIX DIGITS.
OPEN LOCK		✓	✓	[Sub-Master Code]				SUB-MASTER CODE IS SIX DIGITS.
CLOSE LOCK		✓	✓					PUSH HANDLE BACK INTO UNIT
<b>TECHNICIAN CODE FUNCTIONS</b>								
OPEN LOCK AND RETAIN USER CODE	✓			[Technician Code]				TECHNICIAN CODE IS SIX DIGITS
OPEN LOCK		✓	✓	[Technician Code]				TECHNICIAN CODE IS SIX DIGITS
CLOSE LOCK	✓	✓	✓					PUSH HANDLE BACK INTO UNIT
<b>USER CODE FUNCTIONS</b>								
CHANGE USER CODE		✓		[logo] [User Code]	02	[New User Code]	[New User Code]	USER CODE IS FOUR DIGITS
OPEN LOCK	✓	✓		[User Code]				USER CODE IS FOUR DIGITS
OPEN LOCK			✓	[Access Code]				ACCESS CODE IS TWO DIGIT USER REFERENCE FOLLOWED BY FOUR DIGIT USER CODE
CLOSE LOCK	✓			[User Code] [User Code]				WHEN DOUBLE USER CODE ENTRY MODE IS SET
CLOSE LOCK		✓	✓					PUSH HANDLE BACK INTO UNIT
<b>FUNCTIONS REQUIRING NO AUTHORIZATION</b>								
BATTERY CHECK	✓		✓	[logo][logo]				REPLACE BATTERIES IF RED LIGHT SHOWS
<b>NOTES</b>				<b>TIMER FUNCTIONS</b>		<b>TIME CODE EXAMPLES</b>		
				TIME CODE	001	1 MIN		
				TIME CODE	010	10 MINS		
				TIME CODE	030	1/2 HR		
				TIME CODE	060	1 HR		
				TIME CODE	480	8 HRS		
				TIME CODE	720	12 HRS		
				TIME CODE	999	16 HRS 39 MINS ( MAXIMUM )		
				ALL TIMES ARE APPROXIMATE +/- 10%				

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